

FORMER SCHOOL NAME (*If Applicable): _____

FOR ENUMERATOR ONLY: No. _____

Was this school in the school list?

☐ Yes ☐ No

Instructions: Please enter all answers in BLOCK CAPITALS.
Use a BLUE BIRO to complete the form.

School Code

Please enter the school code(s) in the box(es) below. For schools having more than one level in the same premises please provide year of establishment for each level. If you are not certain about your school code(s), leave the box(es) blank. Do not use abbreviations anywhere on this form.

Level												
PRE-PRY & PRY School Code												
JSS School Code												
SSS School Code												
School Coordinates	Elevation (Meter)											
	Latitude North											
	Longitude East											



**FEDERAL MINISTRY OF EDUCATION
2022/2023 SCHOOL CENSUS FORM
PRIVATE SCHOOLS**

1. Please ensure that, as an ENUMERATOR, you have two copies of this School Census Form for every school. After you have completed all forms, give one copy to the school for records and return a copy to your SUPERVISOR.
2. Please read the instructions and the examples provided. Make sure that each section is completed carefully and that all your figures and totals are correct.

A. SCHOOL IDENTIFICATION

[illegible]

B. SCHOOL CHARACTERISTICS

Year of establishment of :	
B. 1	Pre-primary
B. 2	Primary
B. 3	Junior Secondary School
B. 4	Senior Secondary School
B. 5	Location <input type="checkbox"/> Urban <input type="checkbox"/> Rural
B. 6	Ownership status <input type="checkbox"/> Community <input type="checkbox"/> Faith-based <input type="checkbox"/> NGO <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Other
B. 7	Recognition status <input type="checkbox"/> Yet to be approved <input type="checkbox"/> In process of approval <input type="checkbox"/> Approved
B. 8	Levels of education offered Tick all that apply <input type="checkbox"/> Pre-primary <input type="checkbox"/> Junior secondary <input type="checkbox"/> Primary <input type="checkbox"/> Senior secondary
B. 9	Shifts: Does the School operate shift system? <input type="checkbox"/> Yes <input type="checkbox"/> No
B. 10	Shared Facilities: Does the school/level share facilities/premises with any other school/level? <input type="checkbox"/> Yes <input type="checkbox"/> No
B. 11	Type of school Does your school fall into any of these special categories? Tick only one to describe school <input type="checkbox"/> Regular School <input type="checkbox"/> Nomadic (Migrants) <input type="checkbox"/> Islamiyya integrated <input type="checkbox"/> Science and Technical College <input type="checkbox"/> Special Needs
B. 12	Is the School a member of Private Schools Association? If a member write name otherwise write None <input type="checkbox"/> Yes <input type="checkbox"/> No <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>

B. 13	School: Average Distance from Catchment Communities What is average distance of school from its catchment areas ____ kilometres (Enter 0 if within 1 km)
B. 14	Students/Pupils Boarding How many students/pupils board at the school premises ____ Male ____ Female

B. 15	School Development Plan (SDP) Did the school prepare SDP in the last school year? <input type="checkbox"/> Yes <input type="checkbox"/> No
B. 16	School Based Management Committee (SBMC) Does the school have SBMC, which met at least once last year? <input type="checkbox"/> Yes <input type="checkbox"/> No
B. 17	Parents'-Teachers' Association (PTA) / Parents Forum (PF) Does the school have PTA / PF, which met at least once last year? <input type="checkbox"/> Yes <input type="checkbox"/> No

B. 18	Date of Last Inspection Visit When was the school last inspected? Number of inspection Visit in last academic year ____ (Number).	/ / day/month/year ____ (Number).
B. 19	Authority of Last Inspection Which authority conducted the last inspection visit? <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> LGEA	
B. 20	Security Guard How many employed Security Guards does the school have? ____ (Number).	

C. SCHOOL ENROLMENT

C.1 Number of Children with Birth Certificates in pre-primary & primary 1

How many children were enrolled with Birth certificates	Pre-primary										Primary 1	
	Kindergarten 1/ECCD		Kindergarten 2/ECCD		Nursery 1		Nursery 2		Nursery 3 / One Year pre-primary			
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
National Population Commission												
Others												

C.2 Number of Students with Birth Certificates in JSS 1 & SSS 1

How many children were enrolled with Birth certificates	JSS 1		SS 1	
	Male	Female	Male	Female
National Population Commission				
Others				

C.3a No of Streams in Pre-primary schools for the Current Academic Year

	Kindergarten 1/ECCD	Kindergarten 2/ECCD	Nursery 1	Nursery 2	Nursery3 / One Year Pre-primary
No of Streams					

C.3b Pre-primary Enrolment by	Kindergarten 1/ECCD		Kindergarten 2/ECCD		Nursery 1		Nursery 2		Nursery3 / One Year Pre-primary	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Below 3 Years										
3 Years										
4 Years										
5 Years										
Above 5 Years										
Total										

C.4 New entrants in Primary 1

	New entrants in Primary 1		How many of the new entrants attended any early childhood education	
Pupil age	Male	Female	Male	Female
Below 6 Years				
6 Years				
7 Years				
8 Years				
9 Years				
10 Years				
11 Years				
Above 11 Years				
Total				

C.5 a No of streams in Primary Schools for the Current Academic Year

No. of Streams	PRY1	PRY2	PRY3	PRY4	PRY5	PRY6
No of streams with multigrade teaching						

C.5 b Primary Enrolment by age for the Current Academic Year

	PRY1		PRY2		PRY3		PRY4		PRY5		PRY6	
Pupil age	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Below 6 Years												
6 Years												
7 Years												
8 Years												
9 Years												
10 Years												
11 Years												
Above 11 Years												
Total												
Repeaters												
Completed Pry6 for previous year												

C. 6 Number of pupils with special needs in the current school year (Pre-primary & Primary)

[illegible]

C. 7 Number of orphans by Grade

[illegible]

C.8 Pupil Flow for the Current Academic Year (PRIMARY)

Pupil Flow	PRY 1		PRY 2		PRY 3		PRY 4		PRY 5		PRY 6	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Dropout												
Transfer in												
Transfer out												
Promoted												

C.9 New entrants in JSS 1

	New entrants in JSS1	
Student age	Male	Female
Below 12 years		
12 Years		
13 Years		
14 Years		
Above 14 years		
Total		

C.10 No of streams in Junior Secondary Schools for the Current Academic Year

No. of streams	JS1	JS2	JS3
No of streams with Multigrade teaching			

C.10 Junior Secondary Enrolment by age for the Current Academic Year

	JS1		JS2		JS3	
Ages	Male	Female	Male	Female	Male	Female
Below 12						
12 Years						
13 Years						
14 Years						
Above 14 years						
Total						
Repeaters						
Completed JS3 for previous year						

C.11 New entrants in SS 1

	New entrants in SS1	
Student age	Male	Female
Below 15 years		
15 Years		
16 Years		
17 Years		
Above 17 years		
Total		

C.12 a No of streams in Senior Secondary Schools for the Current Academic Year

No. of streams	SS1	SS2	SS3
No of streams with Multigrade teaching			

C.12 b Senior Secondary Enrolment by age for the Current Academic Year

	SS1		SS2		SS3	
Ages	Male	Female	Male	Female	Male	Female
Below 15 years						
15 Years						
16 Years						
17 Years						
Above 17 years						
Total						
Repeaters						
Completed SS3 for previous year						

C.13 Student Flow for the Current Academic Year (JSS & SSS)

Pupil Flow	JS 1		JS 2		JS 3		SS 1		SS 2		SS 3	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Dropout												
Transfer in												
Transfer out												
Promoted												

C.14 Number of Students with Special needs in the current school year (Secondary)

[illegible]

.... FAMILY LIFE HIV EDUCATION (FLHE)

	Education Institutions: rules and guidelines Does the rules and guidelines in your school cover the following aspects? <ul style="list-style-type: none"> Physical safety in school Stigma and discrimination towards staff or pupils/students living with/affected by HIV or based on sex, race or ethnicity, religion or any other grounds sexual harassment and abuse. Grievance/disciplinary procedures in case of breach of the regulation described in the rules and guidelines. 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
	Has your school communicated information about the rules and guidelines to relevant stakeholders such as pupils, parents, teachers etc?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Life Skills-based Family Life HIV Education (FLHE) Did students at your school receive any form of life skills-based Family Life HIV Education (FLHE) in the previous academic year?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, indicate which of these topics were covered in the FLHE programme <ul style="list-style-type: none"> Teaching on generic life skills (e.g. decision-making, communication, etc). Teaching on reproductive health/sexuality education (e.g. teaching on human growth and development, family life, etc) Teaching on HIV transmission and prevention.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
	Number of students that received/participated in Life Skills-based Family Life HIV Education (FLHE) in the previous year?	M F
	Orientation Process for Parents or Guardians of Students How many times has your school organised orientation programme for parents or guardians of pupils regarding FLHE programmes in the previous academic year? In what fora was the orientation provided?	Number _____ <input type="checkbox"/> PTA <input type="checkbox"/> Open Day <input type="checkbox"/> Special Session(s)
	Date of Last Orientation When was the last orientation Programme conducted?	/ / day/month/year
	How many teachers in your school received formal training on FLHE	M F
	How many teachers in your school who received formal training in the previous year also taught lessons in FLHE	M F

D. CLASSROOMS AND FACILITIES

Instructions – Please tick source of drinking water available in your school

D.1	Source of safe drinking water	1. Pipe Borne Water	<input type="checkbox"/>
	Is there a source of water in the school that is safe to drink and in sufficient quantity to provide water every day for students? If there is more than one source, select only the primary source .	2. Borehole	<input type="checkbox"/>
		3. Well	<input type="checkbox"/>
		4. Other (Specify.....)	<input type="checkbox"/>
		5. No Source of Safe Water	<input type="checkbox"/>

Instructions Please enter the total number of useable toilets units by each type below. Count the number of toilet units, not toilet blocks.

D.2 Number of useable toilets units by each type of toilet.										
Toilet type	Used only by students			Used only by teachers			Used by students and teachers			Total
	Male only	Female only	Mixed	Male only	Female only	Mixed	Male only	Female only	Mixed	
Pit										
Bucket system										
Water flush										
Others										

Please enter the total number of facilities available in your School

D.3	Facilities available		Useable	Not useable
	How many useable facilities does the school have? (If the facilities are not available, write zero) Please note only figure is required here	Toilets		
		Computers		
		Water Source(s)		
		Laboratories		
		Classrooms		
		Library		
		Play Ground(s)		
		Wash hand facility		
		Others		

Please indicate shared facilities available in your School

D.4	Shared Facilities	<input type="checkbox"/> Toilets	<input type="checkbox"/> Classrooms
	If your school share facilities, Specify the facilities shared by separate schools/levels by ticking the appropriate box	<input type="checkbox"/> Computers	<input type="checkbox"/> Library
		<input type="checkbox"/> Water Source(s)	<input type="checkbox"/> Play Ground(s)
		<input type="checkbox"/> Laboratories	<input type="checkbox"/> Wash hand facility
		<input type="checkbox"/> Others	

D.5	Sources of power Is there a source of power supply for the school?	1. PHCN/NEPA	<input type="checkbox"/>
		2. Generator	<input type="checkbox"/>
		3. Solar	<input type="checkbox"/>
		4. No. No source of Power	<input type="checkbox"/>

D.6	Health facility Does the school have a health facility?	1. Health Clinic	<input type="checkbox"/>
		2. First Aid Kit	<input type="checkbox"/>
		3. No Health facility	<input type="checkbox"/>

D.7	Ownership status of school building Are the school premises rented or owned?	<input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Granted for free
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D.8	Type of school building	<input type="checkbox"/> Purposely-built <input type="checkbox"/> Converted building, rooms holding multiple classes (no walls between) <input type="checkbox"/> Space in house/apartment (residential)	<input type="checkbox"/> Converted building, one class per room (walls separating) <input type="checkbox"/> Mixed-use building (school plus other commercial use)
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D.9 Additional Classrooms Information – Pre-Pry – Pry - JSS and SSS

Instructions

Please indicate seating available by grade. Only count seats where both a seat and a writing desk are available.

Only seats and desks owned by the school should be counted.

Class	Seating available					
	1-Seater	2-Seater	3-Seater	4-Seater	5-Seater	6-Seater
Pre-primary						
PRY 1						
PRY 2						
PRY 3						
PRY 4						
PRY 5						
PRY 6						
JSS 1						
JSS 2						
JSS 3						
SSS 1						
SSS 2						
SSS 3						

[illegible]

F. 1 Number of Pupils'/Students' Textbooks available to Pupils on average in the Current Academic Year

F. 2 Number of Teachers' Textbooks available to teachers on average in the Current Academic Year

[illegible]

G. UNDERTAKING

Attestation by Head Teacher / Principal

I certify that the information I have given in this form is correct to the best of my knowledge.

Name	
Telephone	
Signature: _____ Date: ____/____/____	

Attestation by SBMC Chairperson/member

I have checked the information in this form and can confirm that it is complete and correct.

Name	
Position	
Telephone	
Signature: _____ Date: ____/____/____	

Attestation by Supervisor

I have checked the information in this form and can confirm that it is complete and correct.

Name	
Position	
Telephone	
Signature: _____ Date: ____/____/____	

FOR OFFICE USE ONLY

CHECK	CHECKED BY	DATE
FIELD COORDINATOR CHECK		/ /
PRE-DATA ENTRY CHECK		/ /
DATA ENTRY COMPLETED		/ /
VERIFICATION CHECK		/ /